

Vendio Merchant's Guide

My Images



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My Images

The My Images page is a complete and customizable dashboard of images that you have uploaded to Vendio.

Navigation

There are three quick links in the top navigation: Standard, ZoomStream and your Recycle Bin.



Standard

Standard Images are normal images (not ZoomStream) images that you have uploaded to your account either by uploading them on-the-fly in Create Items or by uploading them ahead of time.

Your images are displayed in a grid view, with thumbnails for easy access.

ZoomStream

ZoomStream images are fast loading, “zoomable” images. Buyers can zoom in on details without waiting for multiple large images to load. This type of image is available only with an Image Hosting subscription.

Recycle Bin

The Recycle bin will hold deleted images for 30 days for your convenience.

Customize

The My Images page can be completely customized to your business needs.

Click the gear icon to open a list of the available fields, and check each field you want to be visible on the grid. Be sure to save your changes.

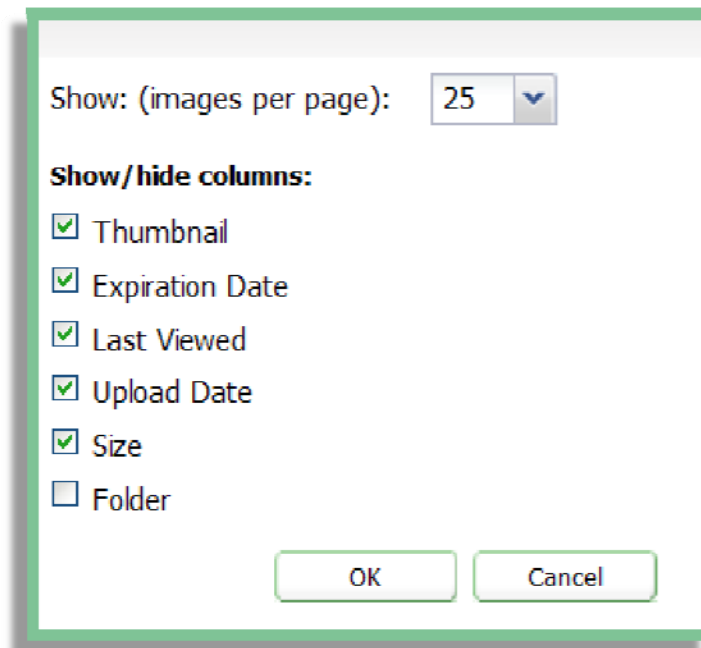


The available fields are:

Show – The Show option allows you to specify the number of images you would like displayed on the page from the drop-down menu.

Thumbnail – The thumbnail option is a small thumbnail size display of your image item. The first image selected when creating your items will be the thumbnail displayed.

Expiration Date – The expiration date option display your preference for image renewal or expiration.



Last Viewed – The last viewed option displays the date your image was last viewed.

Upload Date – The upload date option displays the date your image was uploaded to your account

Size – The size option displays the size (in bytes) of your image.

Folder - The folder option displays the folder where you image is stored.

Once you have determined which fields you want visible on your My Items grid view, select the **OK** button.

Customize the Grid View

The My Items grid can be further customized by allowing you to set the order the columns appear in the grid. To move a column, right click on the column header and drag it to a new location on the grid.

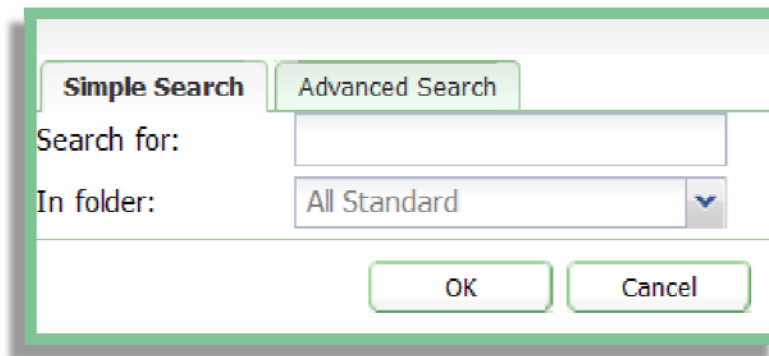
Customize Folder View

To collapse the folders on your My Images page, click on the small ghosted arrow on between the folders pane and the grid view. To reopen the folder view, click on the arrow.

Find

Simple Search

The simple or quick search allows you to search image titles by typing in a keyword. You can further refine your search by selecting an image folder from the drop-down menu.



The image shows a search dialog box with two tabs: "Simple Search" (selected) and "Advanced Search". Below the tabs, there are two input fields: "Search for:" with an empty text box, and "In folder:" with a dropdown menu currently showing "All Standard". At the bottom of the dialog are two buttons: "OK" and "Cancel".

Click on the **OK** button to perform your search.

Advanced Search

The advanced image search allows you to search by the following fields:

- **Search for** – Searches Image titles by keyword.
- **Caption** – Searches Images Captions by keyword
- **In Folder** – Searches by specific selected folder
- **File Type** – Search by specific image file type (.gif, .jpg, .png or .bmp)
- **Last Viewed** – Search by last viewed. You can specify a date range by entering a start and end date.
- **Upload Date** – Search by upload date. You can specify a date range by entering a start and end date.
- **Expiration Date** - Search by image expiration date. You can specify a date range by entering a start and end date.

When using advanced search, you can select multiple criteria.

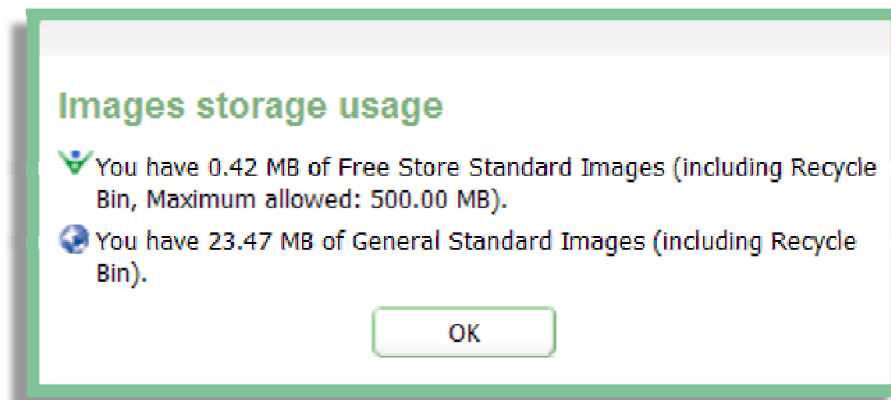
For example: “Search all images that are in my New Item folder, that were last viewed between 11/01/09 and 11/05/09”.

Image Storage Usage

Image usage is available by clicking on the “Pie” icon.



Both Free Store Images and General Standard images are displayed, as well as the amount of Image hosting space that is remaining.

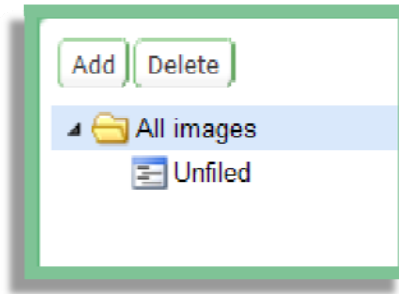


General Standard Images require a subscription to Image Hosting. These Images are used for eBay and Amazon or for using Image outside Vendio.

Free Store Standard Images are images that are used for your Vendio Store and do not require a subscription to Image Hosting. Free Store Standard Images are used only for Vendio stores.

Folders

Folders can be a great way to organize your Images. When you upload images, you can choose a folder or you may add your images to a folder from **Images>My Images** dashboard.



To create a new folder, select the **Add** button and a new folder will appear under the “All Images”, type in the new folder name and press the enter key.

To delete any folders, select the folder and click on the **Delete** button.

Image Action Buttons

On the My Images page there are action buttons which allow you to perform various image related functions.



Move

Move allows you to move your images to different folders. To move any images, select them by clicking the checkbox by the image and select the **Move** button.

Renew

Renew allows you to renew the image. To renew an image, select the image(s) by clicking on the checkbox by the image and select the **Renew** button.

Please see Preference>Images for details on auto-renewing images and other Image Settings.

Mark As

Mark as allows you to change the designation of your images.

General Standard Images require a subscription to Image Hosting. These Images are used for eBay and Amazon or for using Image outside Vendio.

Free Store Standard Images are images that are used for your Vendio Store and do not require a subscription to Image Hosting. Free Store Standard Images are used only for Vendio stores.

To changes the designation of your images, select them by clicking on the checkbox by the image and select the **Mark As** button and select the designation.

Attach

The attach function allows you to attach images anywhere. You can post them to a blog, website, eBay or any auction or classified site. To attach an image, select the image by clicking on the checkbox by the image and select the **Attach** button.

Description	Image Size
Original Size	User Specified
Mid Size	250x
Thumbnails	60x60
Mid Size	200x
Thumbnails	80x80
Photo Album	400x300
Theme 1	475x353
Theme2	289x243
Theme 3	120x80
Amazon View	500x500 to 2100x2100

Select the Image Size and the HTML code will be generated. Selecting multiple images will allow you to create a Photo Album. Once the html code is generated, you can paste it into the target.

Delete

To delete any images, select them by clicking on the checkbox by the image(s) and selecting the **Delete** button. Deleted images are moved into the Recycle Bin and are available for a limited time or until you manually empty the Recycle Bin. Images that are removed from the Recycle Bin cannot be retrieved at a later date.

Upload Images

Clicking on the **Upload Images** Button will allow you to upload your images.

Please view the section “Upload Images”

Upload Images

Upload Images in a few easy step, add captions, select or create folders and choose between Standard and Zoomstream Images. If you have Window XP or Vista, you can download and use the XPress Publisher located under **Images>XPress Publisher**.

Image Location	Image Name	Upload to folder	Category	Upload status
No images uploaded				

Choose files

Click on the “Select Images to Upload” button to select the images on your computer to upload to Vendio. Browse to where the images are stored on your computer and select the images by clicking on them. To select multiple images, hold in your shift key and select additional images.

Standard

Standard Images are normal size images (not ZoomStream) images.

ZoomStream

ZoomStream images are fast loading, “zoomable” images. Buyers can zoom in on details without waiting for multiple large images to load. This type of image is available only with an Image Hosting subscription. There is an additional charge for ZoomStream Images

Upload to Folder

Using folders allows you to organize your images. When you upload your images, you can choose to upload them into your folders. If you have created folders, you can select the appropriate folder from the drop down menu.

Create New Folder

You can create new folders for you images if you do not have any created, or would like to create new folders by selecting the **Create** Button, naming your folder and selecting **OK**.

Caption

Vendio Images allow you to attach captions to your images. Type in the text you wish to use as a caption. Any caption created will apply to all images uploaded in the batch.

Upload

When you are done with your image uploading choices and have selected images to upload, click on the Upload button. You images will begin populating on the right side and the status of the upload will be displayed.

Abort

While you are in the process of uploading images, you can select the **Abort** button to stop the download. Please note, any images that have already been upload will be in your account as the abort only stops what has not been uploaded.

Watermarking

Protect your images with a custom watermark using Image Watermarking from Vendio. Watermarking works with Vendio Image Hosting and makes it easy to protect your photos, as well as keep your brand in front of your customers.

Watermark Type

Completely customize how you watermark appears by either using an image you download or by using customized text.

Image

To use your logo or other image, select Image by clicking on the Image radio button. Then, select the **Browse** button and select the image you wish to upload and click on the **Upload Image** button.


Watermark type

Image
 (Maximum allowed size of images is **1024KB per image.**)
 To use an image (such as your logo) as your watermark, select this option, click Browse to find your preferred image, and then click Upload Image to capture this image into the Watermark service.

Text

None

Browse...



Note: Your new image will replace your current image immediately on upload.

Upload Image

Text

To use a text image for your watermark, select Text by clicking on the Text radio button. Then, type in the text (up to 126 characters), select the font type (face), style and color.

Watermark type

Image

Text
 Alternatively, you can use text to protect your images. Your UserID and "Images copyright by UserID" are commonly used. You can use line breaks to format your text so it is easier to read.
For example:
 Pictures Copyright Ellen's Designs 2003
reads better formatted as:
 Pictures Copyright
 Ellen's Designs 2003

None

My WaterMark

Character count: 13/128.

Face: helvetica

Style: normal

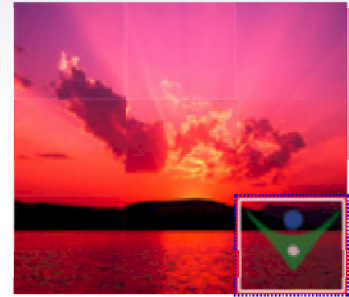
Color: # 000000 [Choose Color](#)

Watermark Position

Choose the position on your Images where the watermark will appear. There are 9 positions (like a tic-tac-toe board) for you to choose from. Typically, you'll want to use a corner of the image to prevent the watermark from interfering with your image visibility.

Watermark Position

Your watermark can be positioned in one of nine image areas. Click on the area where you would like your watermarks displayed on all images.



Watermark Visibility

Watermark visibility allows you to customize the visibility or strength of your watermark. The lower you set the visibility, the more transparent the watermark.

Watermark Visibility

Select 100% to make your watermark completely visible, or use lower percentages to make it more transparent. Most watermarks look best at 50%.

 % (1-100)

Watermark Size

The watermark size determines the size of the watermark image in your selected Watermark position.

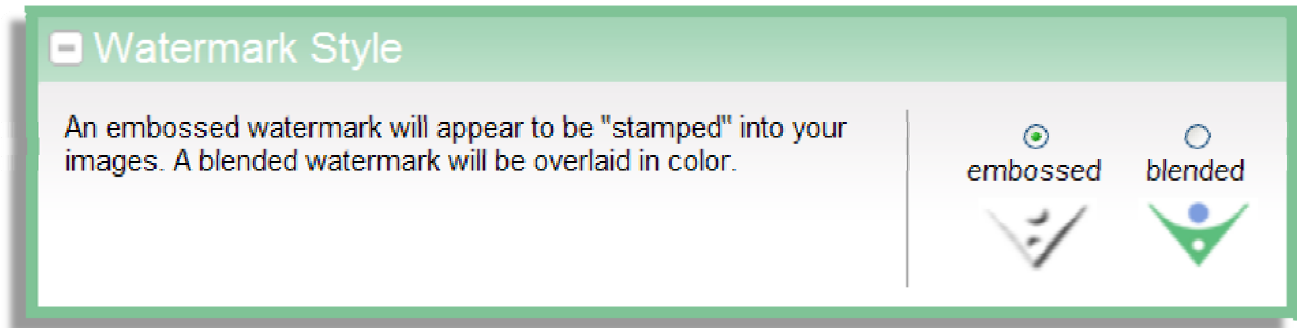
Watermark Size

A relative size of 50-100% provides strong image protection. Alternately, 33% and below sizes your watermark into one of the nine image areas and offers a branding opportunity without interfering with image views. Experiment, preview, and choose the one that's right for you!

 % (1-100)

Watermark Style

The watermark style determines how the mark appears on your image, either blended or embossed. Embossed watermarks are less intrusive, while blended is more visible for branding, so choose the style that fits your images requirements.



ZoomStream

With ZoomStream, you can attach fast loading, zoomable images to your eBay items, Amazon.com product listings, Vendio store, or any website, allowing your items to be presented in the most professional way possible.

Display Size

To get the best performance out of ZoomStream, take high-resolution images by using the highest setting on your digital camera or scanner.

- For digital cameras, 2272 X 1704 or 2048 X 1536 pixels is ideal.
- For scanners, 600 dpi is ideal. Keep your image file size between 1 MB and 15 MB.

ZoomStream images up to 15 MB will load as quickly as a 100 KB image for viewers on dialup.

Set the display size of the image by clicking either 500 pixels or 700 pixels wide by selecting the appropriate radio button.

Display Size

Choose the size of the area in which you want to display your ZoomStream Images. Note that the ZoomStream Image display area will appear as the first image in your template.

500 pixels wide

(smaller area sends less data during each view, better for buyers on slower computers)

700 pixels wide

(larger area displays more of item during each view, better for larger items, like cars)

Image Dimensions

Choose the dimensions of your images by selecting the appropriate radio button.

Image Dimensions

Choose the dimensions that most closely correspond to the size of your ZoomStream images. Your images will be resized automatically for the best fit within the area.

[? Learn more](#)

4 x 3 (default camera image)

2 x 3 (taller images, best for pottery or clothing, for example)

16 x 9 (panoramic images; e.g., real estate or autos)

ZoomStream images automatically fit to one of three image dimension types: 4 x 3, 2 x 3, and 16 x 9. The first number represents the width of the image, and the second represents height. For example, digital cameras commonly take pictures that are 800 pixels wide and 600 pixels high. Because 800 divided by 600 is 4/3, these pictures fit the 4 x 3 option perfectly. If your camera is set to take pictures that are 640 pixels wide and 480 pixels high, they will also fit 4 x 3.

If you have cropped your images (changing the relationship between width and height), or your images are a different size, you may want to choose a different image dimension type. For images that are taller than they are wide, we recommend the 2 x 3 option. 16 x 9 is best for very wide images, such as real estate or automobile photographs.

Background Color

Select a background color for your Images. You can set custom colors or use a known Hex color code.

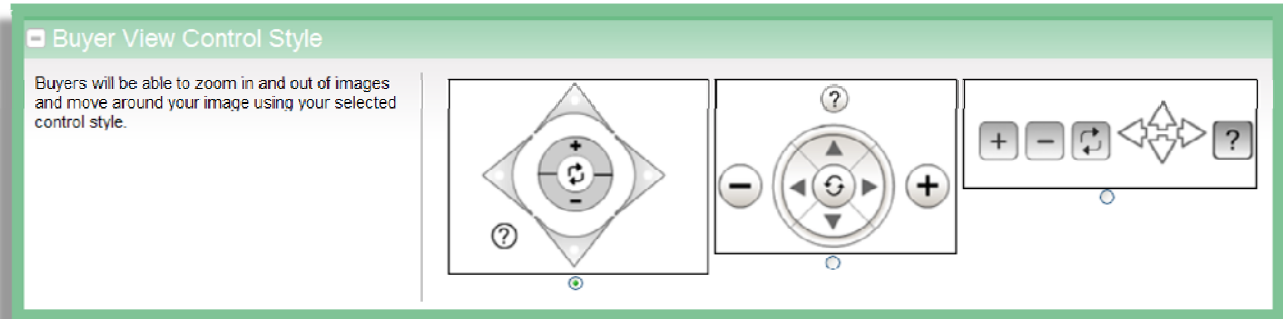
Background Color

cfcfcf

[Choose Color](#)

Buyer View Control Style

Choose the style of control buttons for your buyers to use to zoom in on your image details.



Auto Renew Zoomstream Images

Select Auto Renew to keep your ZoomStream images available until you delete them or cancel auto-renew. Using this option will ensure that your images are not deleted automatically.

Keep my ZoomStream Images available until I manually delete them.

Note: this setting will apply to future uploads only. You can always change this setting on existing images by clicking on ZoomStream in the Image Hosting menu, selecting the desired images to change and clicking on 'Auto Renew' or 'Cancel Auto Renew'.